



Behavior Specialist (#1510)

Program:	Child, Youth & Family Services	Reports To:	Mental Health Coordinator
Job Location:	US-CA-San Luis Obispo	Shift:	M-F, 8:00am - 5:00pm, hrs may vary
Salary Range:	\$16.13 - \$22.84/hr.	Type:	Regular (Jan-Nov), FT, 40hrs/wk
FLSA Status:	Non-Exempt	Benefits:	Yes
# of Openings:	2	Bilingual:	Desired
Closing Date:	1/25/12	Biliterate:	Desired

Options:

- z [Apply for this job online](#)
- z [Email this job to a friend](#)

More information about this job:

Job Description:

Position Summary:

In conjunction with the CYFS Mental Health Coordinator, ensures that the overall classroom environment supports the development of each child's social, emotional, cognitive, language and physical skills through guidance, observation, modeling and training. Promotes age and developmentally appropriate expectations for children and guidance to classroom staff and parents in the assigned area. Designs and implements program practices responsive to the identified behavioral concerns of an individual child.

Has a strong understanding of the Head Start (HS), Early Head Start (EHS) and Migrant and Seasonal Head Start (MSHS) programs and philosophies and works together with staff, families and community agencies to provide children with a positive and successful program experience.

If qualified to provide Mental Health therapy, has the option to serve the needs of children and families by offering Mental Health therapeutic services.

Responsibilities and Duties:

1. Keeps informed of new and appropriate behavior practices for young children. Attends trainings, when appropriate, to keep current regarding appropriate practices.
2. Observes instructional staff's guidance techniques and offers training when appropriate.
3. Meets with parents and teachers to discuss individual children's behavior, as appropriate.
4. Trains and supports staff on the implementation of the behavior/mental health system.
5. Has knowledge about resources in the community that will work in partnership with the family and the program to plan for children with behavioral concerns.
6. Participates in transition planning and meetings for children enrolled in HS/EHS/MSHS and children moving from HS/EHS/MSHS, or into the next placement, who have been identified as having behavioral concerns.
7. Provides monthly written reports to the Mental Health Coordinator documenting contacts and support provided to children, families and teaching staff.
8. Is available for scheduled meetings with center staff, upon request.
9. Provides ongoing training and modeling of the Second Step, Talking About Touching, As I Am and other appropriate mental health curricula.
10. Ensures that classroom staff understands the referral process for mental health services.
11. Has a sound understanding of the requirements of the Head Start Performance Standards and early childhood education.
12. Works closely with the CYFS management team and coordinators to provide a comprehensive, multicultural, anti-bias program for children and families.
13. Possesses a strong understanding of Ages and Stages Social/Emotional screening instrument and appropriate practices for infants and toddlers, and trains on its implementation as part of the CYFS coordinator/specialist team.
14. Keeps CYFS coordinators informed of needed social-emotional/developmental trainings.
15. Participates as a member of the HS/EHS/MSHS Case Review team to ensure ongoing communication, case management, referral and follow-up process for identified children and families from Behavior Specialist's assigned centers.
16. Attends monthly HS/EHS/MSHS Administrative Team meetings, as needed.
17. Behavior Specialist-Mental Health Intern (MHI) provides when appropriate: play therapy, family therapy and group therapy under the supervision of a licensed mental health therapist.

Minimum Educational and Experience Requirements:

1. Bachelor's Degree in Early Childhood Education, Child Development or related field.
2. Must have three years of teaching experience with children 0-5 years of age.
3. If qualified to provide mental health therapy [e.g. MHI or MSWI], must be registered with the appropriate licensing board of the state of California (e.g. Board of Behavioral Science) and be supervised by a licensed mental health professional.

Other Requirements:

1. Must be available to assigned centers, home visitors or family childcare providers on scheduled basis and via phone.
2. Must be available for travel to other counties, to conferences, meetings, workshops, etc. when necessary.
3. Must demonstrate the ability to prioritize and manage time effectively.
4. Must have excellent written and oral communication skills.
5. Must have knowledge of the principles of Early Childhood Education.
6. Must be able to relate well to all people of the community regardless of color, national origin, religion, sex, pregnancy, age, marital status, veteran status, sexual orientation, disability or socio-economic level.
7. Must be emotionally mature, stable, tactful and be able to provide professional leadership.
8. Must be self-motivated and able to work with a minimum of supervision.
9. Must complete a health screening and TB skin test or chest x-ray prior to beginning employment.
10. Must be able to maintain confidentiality.
11. Employment is contingent upon meeting all job requirements and background requirements: criminal history check, education verification, acknowledgement of child abuse reporting responsibility, criminal record statement, etc. A criminal history clearance is required within seven days of completing the Live Scan.
12. Must be dedicated to the goals and objectives of the CYFS programs and CAPSLO.
13. Must have dependable, insured transportation and valid California Driver's License (mileage to be reimbursed) and acceptable driving record. A DMV printout and proof of insurance will be required.
14. Employment in Head Start/Early Head Start/Migrant and Seasonal Head Start is contingent upon approval of the Policy Council.
15. Must use reasonable precautions in the performance of one's duties and adhere to all applicable safety rules and practices; and act in such a manner as to assure at all times maximum safety to one's self, fellow employees, clients and children.
16. Bilingual and biliterate desired in English and Spanish (salary differential provided).

Physical and Environmental Requirements:

Position requires intermittent sitting, standing, walking, twisting and bending. Must be able to lift 30 pounds. Simple grasping and hand manipulation required, as well as reaching above and below shoulder level. Requires working indoors in temperature-controlled environment with some exposure to copier and printer chemical/fumes.

Applicant Information:

Application Process: Please visit our website and apply online at www.capslo.org/employment. A completed CAPSLO application must be submitted no later than 5:00 p.m. on the recruitment closing date. For questions regarding the application process or open positions, contact the HR Department at (805) 544-4355.

Selection Process: All qualification requirements must be met by the closing date of this announcement. Applications will be evaluated on the extent and quality of submitted application materials.

Employment Requirements: All offers of employment will be conditional upon satisfactory completion of all job requirements listed on the job announcement, including but not limited to references, criminal history background checks, pre-employment drug tests and health screenings. All appointments are subject to post employment verification and documentation of one's identity and legal right to work in the USA in compliance with the Immigration Reform and Control Act of 1986. All regular and seasonal status new hires will serve an "at will" six (6) month introductory period.

Internal Recruitments: Only current regular, seasonal and limited term employees may apply during the internal recruitment period. Regular, seasonal and limited term employees may apply for transfer positions. Internal transfers (positions in the same or lower salary grade) require three months successful employment in current position; Regular and seasonal employees may apply for promotional positions. Internal promotions (positions in a higher salary grade) require six months of successful employment in current position.

Benefits: Full time regular, seasonal and limited term employees are eligible for 100% employer paid benefits. Part-time regular, seasonal and limited term employees, working 20-29 hours per week on a regular basis are eligible for 50% employer paid benefits. Benefits include medical, dental, vision, life and AD&D insurance; paid vacation, paid sick leave, 13 paid holidays per year and opportunities to participate in a 403 (b) retirement plan and section 125 cafeteria plan.

EOE/ V/ ADA/ Drug Free Workplace/ Asset Infused Organization

Community Action Partnership of San Luis Obispo County is a nonprofit agency that focuses on helping people and changing lives through serving nearly 40,000 persons across Central and Southern California. Community Action Partnership is committed to eliminating poverty by empowering individuals and families to achieve economic self-sufficiency and self-determination through a comprehensive array of community-based programs.



[Go back to the welcome page](#)

[Need further assistance?](#)

 Powered by the
iCIMS TALENT PLATFORM
Applicant Tracking Software